



# **Complaint form**

Aboriginal and Torres Strait Islander Health Practice Board of Australia

Chinese Medicine Board of Australia Chiropractic Board of Australia Dental Board of Australia Medical Board of Australia
Medical Radiation Practice Board of Australia
Nursing and Midwifery Board of Australia
Occupational Therapy Board of Australia
Optometry Board of Australia

Osteopathy Board of Australia Pharmacy Board of Australia Physiotherapy Board of Australia Podiatry Board of Australia Psychology Board of Australia

Use this form if you wish to make a complaint about:

- decisions by the Australian Health Practitioner Regulation Agency (AHPRA), a Board or Committee (except the outcome of a notification about a practitioner or the application of a National Standard in relation to a practitioner), and
- the behavior of an AHPRA staff member or a Board or Committee member.



This form does not cover matters such as notifications concerning health practitioners. A notification about a health practitioner can be made by following the *Make a notification* link on the AHPRA website www.ahpra.gov.au

A complaint may be made about AHPRA or a Board's process in managing the notification. However, a complaint cannot be made about the outcome of a notification

### Privacy and confidentiality

The Board and AHPRA are committed to protecting your personal information in accordance with the *Privacy Act 1988* (Cth). The ways the Board and AHPRA may collect, use and disclose your information are set out in the collection statement relevant to this application, available at **www.ahpra.gov.au/privacy**.

By signing this form, you confirm that you have read the collection statement. AHPRA's privacy policy explains how you may access and seek correction of your personal information held by AHPRA and the Board, how to complain to AHPRA about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at www.ahpra.gov.au/privacy.

## Symbols in this form



#### Additional information

Provides specific information about a question or section of the form.



#### Attention

Highlights important information about the form.



### Attach document(s) to this form

Processing cannot occur until all required documents are received.



#### Signature required

Requests appropriate parties to sign the form where indicated.

## Completing this form

- Read and complete all questions.
- Ensure that all pages and required attachments are returned to AHPRA.
- Use a black or blue pen only.
- Print clearly in BLOCK LETTERS
- Place X in all applicable boxes: 🗶
- DO NOT send original documents unless specified.



Do not use staples or glue, or affix sticky notes to your application. Please ensure all supporting documents are on A4 size paper.

Send the completed form and required attachments to:

The State or Territory Manager
AHPRA
GPO Box 9958
IN YOUR CAPITAL CITY (refer right)

Sydney NSW 2001 Canberra ACT 2601 Melbourne VIC 3001 Brisbane QLD 4001 Adelaide SA 5001 Perth WA 6001 Hobart TAS 7001 Darwin NT 0801

## **SECTION A:** Personal details

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MR MRS MISS MS DR	OTHER
Vame	
HEDY DAVANT	
Mailing address	
City/Suburb/Town	
City/Suburb/Town	
	Postcode
City/Suburb/Town State/Territory (e.g. VIC, ACT)	Postcode
State/Territory (e.g. VIC, ACT)	
	Postcode  Mobile number
State/Territory (e.g. VIC, ACT)  Contact phone number during business hours	
State/Territory (e.g. VIC, ACT)  Contact phone number during business hours	
State/Territory (e.g. VIC, ACT)  Contact phone number during business hours	Mobile number

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Effective from: 2 November 2016

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## **SECTION B:** Complaint details

2. My complaint is about:

Pleas	e specify one
X	HPRA
	National Board (Aboriginal and Torres Strait Islander Health Practice, Chinese Medicine, Chiropractic, Dental, Medical, Medical Radiation Practice, Nursing and Midwifery, Occupational Therapy, Optometry, Osteopathy, Pharmacy, Physiotherapy, Podiatry, Psychology)
	AHPRA's Agency Management Committee
Indivi	dual(s) involved (if known):

3. Please describe the issue which is of concern to you.



We need to know:

- · what happened
- · when it happened (include dates)
- · who did it (include names of individuals involved)
- · how and when you found out about it,
- · any other relevant details including any information or evidence to support your complaint.

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your complaint e.g. any correspondence or records of conversations.

4. How would you like to see your complaint resolved?

Provide details

AHPRA SHOULD SOOP MEDELING IN PROFESSIONALS OWN OPINION. THAT IS THEIR FREEDOM UNDER A DEMOCRACY.

You must attach a separate sheet if the details do not fit in the space provided.

## **SECTION C:** Signature

Signature DAVANT 07/2018